

**GOVERNMENT OF THE NCT OF DELHI  
DEPARTMENT OF POWER  
8TH LEVEL: B-WING:  
DELHI SECRETARIAT: NEW DELHI – 110 002.**

DOP-B/12/2016-Admin-O/o Pr.Secy(Power) /3072

Dated: 8/9/16

To

1. Notice board of Deptt of Power
2. Web-portal Deptt of Power
3. Reputed Dealers

**Sub: Quotations for stationary items**

Sir,

Sealed quotations are hereby invited for rate contract of the computer stationery items mentioned at Ann- "A" from the reputed firms for duration of atleast 6 months which can be extended with mutual agreement.

The last date for receipt of sealed quotation is 19.09.2016 by 3:30 P.M. The sealed quotations shall be dropped at the box provided for this purpose in Room no. 810-B, Deptt of Power. Dealers are requested to enclosed authorization certificate, if any, for providing of toners and cartridges.

The quotations shall be opened on last date i.e. 19.09.2016 by 3:30 P.M.



(R K Bharti)  
Supdt (Power)

DOP-B/12/2016-Admin-O/o Pr.Secy(Power) /3072

Dated: 8/9/16.

Copy to

1. Dy Secretary (Power), Member, Purchase Committee
2. A.A.O. (Power), Member, Purchase Committee
3. Caretaker, Deptt of Power, GNCTD



(R K Bharti)  
Supdt (Power)

**Rate quotation for Tender dated 19.09.2016 at 4:00 P.M. in Department of Power**

Name of the Firm:

Address:

PAN/ TAN of the Firm:

VAT/TIN of the Firm:

Name of the Item	Estimated No. of Items required	Price quoted in Rs.
Toner HP 36A	8	
Toner HP 78A	8	
Toner Brother 2365	6	
Toner Lexmark X203A11G	2	
Toner SCX 4216D3	2	
Toner Cannon 325	2	
Toner HP 88A	8	
Toner HP 12 A	8	
Toner HP 950	4	
Toner HP 951	6	
Wired Keyboard and Mouse	2	
Wireless Keyboard and Mouse	5	
Mouse pad	30	

Note:

1. The price of each item quoted shall be exclusive of any government tax applicable.
2. The rate shall be applicable for atleast 6 months from date of opening of tender.

Sign and Name of the Proprietor  
Along with seal of firm

To  
The Supdt (Power)  
GNCTD  
8<sup>th</sup> Floor, Delhi Secretariat  
New Delhi-11002